



CITY OF HOPEWELL

Hopewell, Virginia 23860

AGENDA

(804) 541-2408

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CITY COUNCIL

Patience A. Bennett, Mayor, Ward #7
John B. Partin, Jr., Vice Mayor, Ward #3
Deborah B. Randolph, Councilor, Ward #1
Arlene Holloway, Councilor, Ward #2
Jasmine E. Gore, Councilor, Ward #4
Janice B. Denton, Councilor, Ward #5
Brenda S. Pelham, Councilor, Ward #6

John M. Altman, Jr., City Manager
Sandra R. Robinson, City Attorney
Mollie P. Bess, Acting City Clerk

June 15, 2021

**SPECIAL MEETING
ELECTRONIC**

Special Meeting: 6:30 PM

6:30 p.m. Call to order, roll call, and welcome to visitors

SPECIAL MEETING

Prayer by Janice Denton, followed by the Pledge of Allegiance to the Flag of the United States of America led by Councilor Randolph

- R-1. Supplemental Appropriation to the FY22 Hopewell Public Schools Budget
- R-2. School Board Appointment
(Motion and/or take action)

CLOSED MEETING

SUGGESTED MOTION: Move to go into closed meeting pursuant to Va. Code Sections 2.2-3711(A)(1) to conduct interviews for upcoming School Board position.

Roll Call

Adjournment



MEMORANDUM

John M. Altman, Jr.
City Manager

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To: The Honorable City Council
cc: Charles E. Dane, Assistant City Manager
Michael Terry, Director of Finance
Dr. Melody D. Hackney, Superintendent of Schools
From: John M. Altman, Jr., City Manager *JMA*
Date: June 15, 2021
Re: **Supplemental Appropriation for FY22 School Board Budget**

Attached for Council is a proposed motion with two (2) options for use by City Council tonight. Dr. Hackney and I have worked together to ensure that the language of the motion accomplishes the needs all of parties. The basic motion commits to providing a supplemental appropriation of funds at the July 13, 2021 City Council to address the following items in FY22 School Board Budget request:

- The City's share of the 5% employee raise (\$279,901),
- Change Special Education Compliance Officers from 210 to 230 day (\$30,000),
- Two (2) new Special Education Teachers (\$120,000), and
- Health Insurance Increase (\$456,940);

These items total \$885,965.

The motion also commits City Council to provide an additional supplemental appropriation of funds to address the remainder of the School Budget request which is approximately \$1.1 million upon receipt and review of a report of FY22 line item expenditures to date, as of December 31, 2021, and actual line item expenditures for the FY19, FY20, and FY21.

The 2nd motion option adds the purchase of the MUNIS Financial Management System for the School Board at a cost of \$315,120, which increases the appropriation to \$1,201,085.

The funding available for the supplemental appropriation is the \$1.8 million from the FY18 audit.

If you have any questions, please do not hesitate to contact me.

PROPOSED MOTION:

OPTION 1:

I move that City Council will make a supplemental appropriation to the FY 22 School Board Budget to support the following items:

- The City's share of the 5% employee raise (\$279,901),
- Change Special Education Compliance Officers from 210 to 230 day (\$30,000),
- Two (2) new Special Education Teachers (\$120,000), and
- Health Insurance Increase (\$456,940);

for a total of \$885,965 at the July 13, 2021 Council meeting.

Additionally, City Council will commit to providing additional supplemental appropriations to address the remaining balance of the FY22 Hopewell School Board budget request upon receipt and review of a report of FY22 line item expenditures to date, as of December 31, 2021, and actual line item expenditures for the FY19, FY20, and FY21 budgets.

OPTION 2:

I move that City Council will make a supplemental appropriation to the FY 22 School Board Budget to support the following items:

- The City's share of the 5% employee raise (\$279,025),
- Change Special Education Compliance Officers from 210 to 230 day (\$30,000),
- Two (2) new Special Education Teachers (\$120,000),
- Health Insurance Increase (\$456,940), and
- The purchase of Tyler Technologies MUNIS Financial Management System (\$315,120),

for a total of \$1,201,085 at the July 13, 2021 Council meeting.

Additionally, City Council will commit to providing additional supplemental appropriations to address the remaining balance of the FY22 Hopewell School Board budget request upon receipt and review of a report of FY22 line item expenditures to date, as of December 31, 2021, and actual line item expenditures for the FY19, FY20, and FY21 budgets.